

## Nurses and midwives council of Malawi

### APPLICATION PROCEDURE FOR REGISTRATION

It is a legal requirement in this country that nurses trained abroad should first be registered with Nurses and Midwives council of Malawi after they have obtained a work permit and before they have started to work in any other institution in Malawi. This also apply to Nurses who wish to do voluntary work.

#### REGISTRATION PROCEDURE

1. Complete form 1A of the attached forms and with it sends to the nurses and midwives council.
  - (a) An application fee of ..... US dollars for both registered for both registered enrolled nurses/nursing midwifery technician.
  - (b) Copies of professional certificates. If certificates are not in English ....US dollars will be paid for translation.
  - (c) Copies of transcripts.
  - (d) 2 passport sized photographs

Forms 1B, 1C and 1D should be sent to the authorities concerned.
2. On arrival to Malawi after obtaining work permit, the applicant must report to the nurses and midwives council office for a personal interview. The interviews are done on Wednesday mornings and that there is need to make appointment.
3. The applicant name will only be entered on a temporary register upon satisfactory information on forms.
4. once the applicant name has been entered on a temporary register, they will undergo an orientation programme in one of the following designated hospital/training institutions:-

#### Northern Region

- |                          |         |
|--------------------------|---------|
| - St john's hospital     | - Mzuzu |
| - Ekwendeni hospital     | - Mzuzu |
| - Mzuzu central hospital | - Mzuzu |

#### Central region

- |                                     |            |
|-------------------------------------|------------|
| - Lilongwe central hospital         | - Lilongwe |
| - Malawi college of healthy science | - Lilongwe |
| - Kamuzu central hospital           | - Lilongwe |

#### Southern region

- |                                     |                      |
|-------------------------------------|----------------------|
| - Malamulo hospital                 | - Thyolo             |
| - Queen Elizabeth central hospital  | - Blantyre           |
| - Malawi college of healthy science | - Blantyre and Zomba |
| - Zomba central hospital            | - Zomba              |

5. The register will be responsible for the arranging orientation programme for the applicant.
6. The head of the institution will be required to submit to the council a detailed report of the orientation programme undergone by each applicant.
7. Subject to a satisfactory orientation, the applicant will be passed by the council. The nurse then will be required to pay a registration fee of K..... for the registered nurse and K..... for the enrolled nurse/Nursing midwifery technician. The nurse's name will be entered on a permanent register and a certificate of registration/enrollment will be issued.

#### REGISTRAR

Revised: October, 2004